

**The Board of Education of Moorestown Township
Moorestown, New Jersey
Public Agenda
William W. Allen Middle School Auditorium
June 18, 2019 – 7:00 p.m.**

I. Call to Order

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the "Open Public Meetings Act" with adequate notice provided as follows:

- A. Notice filed with the Courier Post on July 1, 2018
- B. Notice filed with the Burlington County Times on July 1, 2018

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

Mr. Jack Fairchild
Mrs. Dria Law
Mrs. Katherine Mullin
Ms. Lauren Romano
Mrs. Caryn Shaw
Mr. Mark Villanueva
Mr. Maurice Weeks

Mr. David A. Weinstein, Vice President
Dr. Sandra Alberti, President

Mr. Arthur F. Risdén, Esq., Solicitor
Dr. Scott McCartney, Superintendent
Mrs. Joanne D'Angelo, Business Administrator/Board Secretary
Ms. Carole Butler, Director of Curriculum and Instruction
Dr. David Tate, Director of Special Education
Mrs. Debora Belfield, Director of Personnel
Mr. Jeffrey Arey, Director of Instructional Technology

V. Routine Matters

A. Minutes

Approval of minutes for the following meetings attached as Exhibit #19-296:

May 13, 2019 Executive Session
May 13, 2019 Special Meeting

May 21, 2019 Executive Session
May 21, 2019 Regular Meeting

Moved by: _____ Second: _____ Vote: _____

B. Communications

C. Strategic Planning Presentation – WH Adams and Associates

D. Educational Highlights –Superintendent’s Monthly Report

- General Updates
 - Elementary Demographics
- Recognition of Retirees
 - Mary Ellen Heeneke
 - Patricia Kyser
 - Linda Carlino
 - Cynthia Boyce
 - Ruth Rich

E. Student Board Representatives

- Brenden Swanik
- Ashrit Verma
- Cara Petrycki
- Avani Giri

F. Board Committee Reports – Questions and Comments

G. Public Comment on Agenda Items

VI. Reports to the Board

A. Business Administrator/Board Secretary

1. **Financial Reports of the Board Secy.** – April, 2019 – Exhibit #19-297
2. **Treasurer’s Report** – February, 2019 – Exhibit #19-298
3. **Cafeteria Report** – May, 2019 – Exhibit #19-299

Resolution of Board of Education’s Monthly Certification Budgetary Major Account/Fund Status:

BE IT RESOLVED:

Board Secretary’s monthly certification budgetary line item status:
Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.
Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

4. Approval of Budget Transfers

I recommend approval of the budget transfers for the month of April, 2019 attached as Exhibit #19-300.

5. Approval of Bills

I recommend approval of the bills, in the amount of \$7,467,248.27 attached as Exhibit #19-301.

Approval of Items 1 – 5:

Moved by: _____ Second: _____ Vote: _____

VII. Recommendations of the Superintendent

A. Educational Program

1. Homeless Placements 2018-19

The following homeless placements are recommended for approval.

MOTION:

I recommend that the Board approve the homeless student listed on Exhibit #19-302 for the 2018-19 school year at the locations indicated and at the approved district tuition rates, where applicable.

2. Home Instruction 2018-2019

Approval is requested for Home Instruction for students during the 2018-2019 school year.

MOTION:

I recommend that the Board approve the Home Instruction students listed on Exhibit #19-303 for the 2018-2019 school year.

3. Special Education Out-of-District Placements 2018-19

The following Moorestown students with special needs are recommended for placement in the appropriate out-of-district programs and schools as mandated in the Individualized Education Programs (IEPs).

MOTION:

I recommend that the Board approve the students with special needs at the placements listed on Exhibit #19-304 for the 2018-19 school year at the locations indicated at the approved tuition rates with transportation provided.

4. Special Education In-District Placements 2019-20

The following students with special needs have been recommended for placement in a Moorestown Township Special Education Program. The sending district will bear the cost for tuition, 1:1 aide (if needed) and provide transportation.

MOTION:

I recommend that the Board approve the students with special needs listed on Exhibit #19-305 for placement in a Moorestown Township Special Education Program for the 2019-20 school year at the appropriate rate of tuition with transportation provided by the sending districts. The sending district will bear the cost for a 1:1 aide if needed.

5. Special Education Out-of-District Placements 2019-20

The following Moorestown students with special needs are recommended for placement in the appropriate out-of-district programs and schools as mandated in the Individualized Education Programs (IEPs).

MOTION:

I recommend that the Board approve the students with special needs at the placements listed on Exhibit #19-306 for the 2019-20 school year at the locations indicated at the approved tuition rates with transportation provided.

6. Burlington County Alternative School Placements for 2019-20

The students listed are recommended for placement in the program at Burlington County Alternative School.

MOTION:

I recommend that the Board approve the students on Exhibit #19-307 for the 2019-20 school year at Burlington County Alternative School at the prevailing tuition rate not to exceed state maximum rate with transportation provided.

7. Consulting Service Agreement

MOTION:

I recommend that the Board approve the agreement attached as Exhibit #19-308 with Functionally Able Rehabilitation, Inc. to provide consulting services for students with special needs.

8. Strategic Plan Approval

MOTION:

I recommend that the Board approve the 2019-2022 Strategic Plan.

Approval of Items 1 – 7:

Moved by: _____ Second: _____ Vote: _____

B. Finance and Business

1. Travel Expenditures Approval Requests

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #19-309.

2. Approval of State Contract and Consortium Vendor Purchases

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #19-310.

3. Chapter 47 Annual Notification

MOTION:

Pursuant to PL 2015, Chapter 47 the Moorestown Board of Education intends to renew, award, or permit to expire the contracts previously awarded by the board of education, as attached in Exhibit #19-311. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq.

4. Donations

MOTION:

I recommend the Board accept the following donations:

- \$300 from AbbVie Employee Engagement Fund to be used at South Valley Elementary School
- \$11,941 from the Home & School Association to Baker Elementary School for playground equipment
- \$12,000 from the Home & School Association to Roberts Elementary School for playground equipment
- \$5,601.87 from the Home & School Association to South Valley Elementary School for classroom and computer supplies
- \$10,076 from the Home & School Association to South Valley Elementary School for playground equipment

5. Annual Meeting Notice

MOTION:

It is recommended that the schedule of regular monthly Board meetings and special Executive meetings be adopted as listed in Exhibit #19-312.

6. Exchange Student Sponsoring Agency Approval

MOTION:

I recommend that the Board approve AnB Education as a sponsoring Agency for an upcoming exchange student from Vietnam for the 2019-2020 school year as per the attached Exhibit #19-313.

7. Shared Services Agreement for Intermittent Facilities Services

MOTION:

I recommend the Board approve the shared services agreement for intermittent facilities services including electrical and mechanical, with Delanco Township Board of Education as per attached Exhibit #19-314.

8. Authorization for Lease Purchase**MOTION:**

A resolution is requested authorizing the award of bid for lease purchase financing for the 2019-2020 school year, as per attached Exhibit #19-315.

9. Increase in School Lunch Prices**MOTION:**

Section 205 of the Healthy, Hunger-Free Kids Act of 2010 includes a provision that requires Local Education Agencies (LEAs) participating in the National School Lunch Program (NSLP) to ensure that schools are not offsetting the cost of full price paid meals with the free or reduced price federal meal reimbursement received. This provision was effective July 1, 2011 and requires LEAs to compare the average price charged for full priced lunches to the difference between the Federal reimbursement provided for free lunches and the Federal reimbursement for paid lunches.

Pursuant to memo #SP 27-2019 dated April 18, 2019 from the USDA, a School Food Authority (SFA) with a positive or zero balance in its nonprofit school food service account as of December 31, 2018, is exempt from PLE pricing requirements found at 7 CFR 210.14(e) for school year (SY) 2019-20.

	2019-20 Price
Elementary Schools	2.55
Upper Elementary School	2.85
Middle School	2.85
High School	2.85
Premium Lunch (WAMS and MHS only)	3.25
Breakfast program (Roberts Elementary School only):	
Student	1.30
Adult	2.25
Kindergarten Milk/Juice	.50
Adult Lunches	4.25

I recommend the Board approve the increase in school lunch prices as listed above.

10. Joint Transportation Agreement

Approval of the following Joint Transportation Agreement will allow Moorestown to participate in transportation services coordinated with Winslow Board of Education for two (2) homeless students.

MOTION:

I recommend that the Board approve the Winslow Board of Education Joint Transportation Agreement for 2018-19, as listed in Exhibit #19-316.

11. Fall Sports Transportation Bid Award**MOTION:**

I recommend the Board approve the bid results attached as Exhibit #19-317 for Bid #19-9 "Fall Sports Transportation", opened on June 13, 2019 at 10:00 a.m., and award a contract to Eagle Wolfington in the amount of \$12,568.00 and to McGough Bus Company in the amount of \$79,672.50.

12. Parent/Legal Guardian Agreement for Transportation

MOTION:

I recommend the Board approve the following resolution:

Resolved by the Moorestown Township Board of Education to adopt and approve the Transportation Agreement between Students #2001277 and #8400004, and the Moorestown Township Board of Education attached as Exhibit #19-318.

13. Settlement Agreement

MOTION:

I recommend the Board approve the following resolution:

Resolved by the Moorestown Township Board of Education to adopt and approve the Settlement Agreement between Student #4001213 and the Moorestown Township Board of Education attached as Exhibit #19-319.

Approval of Items 1 – 13:

Moved by: _____ Second: _____ Roll Call Vote: _____

C. Employee Relations

Subject to background checks as required by P.L. 1986 c116 and P.L. 1971, c.437 (C.9:6-8.8 et seq.), for the 2018-2019 and 2019-2020 school year.

1. Appointments

Administrative Staff

No actions recommended at this time.

Professional Staff

No actions recommended at this time.

Support Staff

- a. Teddy Hamrick, as a Part-Time Summer Building and Grounds Support Assistant for the District. Mr. Hamrick's compensation is set at an hourly rate of \$20.00, effective June 24, 2019 through September 6, 2019.
- b. John Gall, as a Part-Time Summer Building and Grounds Support Assistant for the District. Mr. Gall's compensation is set at an hourly rate of \$20.00, effective June 24, 2019 through September 6, 2019.
- c. Mary Cickavage, as a Part-Time Summer Information Technology Support Assistant for the District. Ms. Cickavage's compensation is set at an hourly rate of \$12.00, effective June 24, 2019 through August 28, 2019.

- d. Kenneth Lynch, as a Part-Time Summer Information Technology Support Assistant for the District. Mr. Lynch's compensation is set at an hourly rate of \$12.00, effective June 24, 2019 through August 28, 2019.
- e. Tara Warner, as a Part-Time Summer Information Technology Support Assistant for the District. Ms. Warner's compensation is set at an hourly rate of \$12.00, effective June 24, 2019 through August 28, 2019.
- f. Maria Lebron, as a Bus Driver for the Transportation Department for 5 hours per day for an annual salary of \$15,097.50 prorated, effective on or about July 1, 2019 through June 30, 2020.

2. Leave of Absence and Extensions to Leave of Absence

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Amanda Moreno, a 2nd Grade Teacher at the George Baker Elementary School, a paid Medical Leave of Absence September 3, 2019 through October 31, 2019; an unpaid Family Medical Leave of Absence November 1, 2019 through February 11, 2020.
- b. Kelly Yaris, a Special Education Teacher at the George Baker Elementary School, an unpaid absence on May 23, 2019.
- c. Melinda Hall, a School Counselor at the Mary Roberts Elementary School, a paid Medical Leave of Absence on April 29, 2019 through May 24, 2019. An extension to a paid Medical Leave of Absence May 27, 2019 through June 7, 2019.
- d. Rossella Cusumano, an Interim Computers Teacher at the Upper Elementary School, an unpaid absence on May 24, 2019.
- e. Deborah McGeorge, a 6th Grade Teacher at the Upper Elementary School, a paid Medical Leave of Absence April 4, 2019 through April 30, 2019; unpaid Family Medical Leave of Absence May 1, 2019 through May 23, 2019. An extension to a paid Medical Leave of Absence May 24, 2019 through June 3, 2019.
- f. Carrie Schaffer, a Special Education Teacher at the Middle School, a paid Medical Leave of Absence May 23, 2019 through June 30, 2019.
- g. Spring Williams, a Science Teacher at the Middle School, a paid Medical Leave of Absence June 3, 2019 through June 30, 2019.
- h. Grace Mulligan, an English Teacher at the High School, a paid Medical Leave of Absence October 16, 2019 through November 27, 2019; unpaid Family Medical Leave of Absence November 28, 2019 through March 6, 2020.

Support Staff

- a. Giustine Petrilli, a Paraprofessional at the George Baker Elementary School, a .5 unpaid absence May 6, 2019.
- b. Leslie Todd, a Paraprofessional at the George Baker Elementary School, an unpaid absence .5 April 12, 2019, May 14, 2019, May 16, 2019 and May 17, 2019.
- c. Sarah Wilson, a Paraprofessional at the Mary Roberts Elementary School, an unpaid absence April 1, 2019.
- d. Claire McBride, a Secretary at the Mary Roberts Elementary School, an unpaid absence May 24, 2019 and June 21, 2019.
- e. Joanne Gorman, a Paraprofessional at the South Valley Elementary School, an unpaid Medical Leave of Absence April 30, 2019, May 29, 2019. June 3, 2019 and June 4, 2019.
- f. Dina McCabe, a Paraprofessional at the South Valley Elementary School, a paid Medical Leave of Absence April 11, 2019 through .5 May 2, 2019; unpaid Medical Leave of Absence .5 May 2, 2019 through June 30, 2019. Requesting an adjustment and extension to an unpaid Medical Leave of Absence.
- g. Lacey Porzuc, a Paraprofessional at the South Valley Elementary School, an unpaid absence May 24, 2019 and June 7, 2019.
- h. Meredith Pretto, a Paraprofessional at the South Valley Elementary School, an unpaid absence June 12, 2019 through June 30, 2019.
- i. Mary Foley, a Paraprofessional at the Upper Elementary School, an unpaid absence May 10, 2019.
- j. Alicia Thomas Cranshaw, a Paraprofessional at the Middle School, an unpaid Medical Leave of Absence May 8, 2019 through May 13, 2019.
- k. Sandra Hoffman, a Bus Driver for the Transportation Department, an unpaid absence .5 May 22, 2019 and .5 June 13, 2019.
- l. Kenneth Staub, a Bus Driver for the Transportation Department, a .5 unpaid absence June 5, 2019.
- m. Geraldine Truesdell, a Bus Driver for the Transportation Department, a paid Medical absence June 12, 2019 through June 30, 2019.

3. Change of Assignment/FTE

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Steven Dickerson, from a 3rd Grade Teacher to a Physical Education/Health Teacher at the George Baker Elementary School, effective August 28, 2019 through June 30, 2020.
- b. Jennifer Daily, from a .6FTE to a 1FTE American Sign Language Teacher at the High School, effective August 28, 2019 through June 30, 2020.

Support Staff

No actions recommended at this time.

4. Resignation

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Kylie Johnson, a Math Teacher at the High School, effective June 30, 2019.

Support Staff

- a. Ryan Jacoby, a Child Caregiver for the Extended Day Program, effective May 30, 2019.
- b. Marcos Crespo, a Bus Driver for the Transportation Department, effective June 30, 2019
- c. Margaret A. Potter, a Courier for the Moorestown School District, effective June 20, 2019

5. Retirement

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Patricia Kyser, a Special Education Teacher at the High School, after 25 years of service to the District, effective June 30, 2019.

Support Staff

- a. Patricia Turzanski, a Paraprofessional at the High School, after 22 years of service to the District, effective June 30, 2019.

6. Substitutes - Exhibit #19-320

7. Continuation of Employment-Non-Affiliate - Exhibit #19-321

8. Continuation of Employment-Paraprofessionals - Exhibit #19-322

- 9. Athletic Volunteers** - Exhibit #19-323
- 10. Fall Athletics** - Exhibit #19-324
- 11. ESSA Tutor** - Exhibit #19-325
- 12. ESSA Summer Tutors** - Exhibit #19-326
- 13. Summer Enrichment Camp Care Staff** - Exhibit #19-327
- 14. Curriculum Writing** - Exhibit #19-328
- 15. Professional Development Presenters** - Exhibit #19-329
- 16. Summer Hours** - Exhibit #19-330
- 17. Transportation Special Rates** - Exhibit #19-331
- 18. Administrative Leave** - Exhibit #19-332
- 19. Black Seal Stipend** - Exhibit #19-333
- 20. Graduation Video Recording Staff** - Exhibit #19-334
- 21. Practicum Summer Students** - Exhibit #19-335
- 22. Extended School Year Staff** - Exhibit #19-336
- 23. Interpreters** - Exhibit #19-337
- 24. AP Exam Proctors** - Exhibit #19-338

Approval of Items 1 – 24:

Moved by: _____ Second: _____ Roll Call Vote: _____

VIII. Suspensions and HIB Report

A. Suspensions – Exhibit #19-339

B. Superintendent's HIB Report

MOTION:

I recommend that the Board approve the following HIB cases as discussed in executive session.

- Substantiated
 - WAMS - #13
 - UES - #9
- Unsubstantiated
 - HS - #7
 - WAMS - #12

Moved by: _____ Second: _____ Vote: _____

IX. Informational Only**A. Enrollment Information – June 1, 2019**

School	2017-2018	2018-2019
High School	1271	1278
Middle School	638	639
Upper Elementary School	891	919
Elementary School	1142	1138
Total	3942	3974

B. Old Business**C. New Business****D. Public Comments****X. Adjournment**

Moved by: _____ Second: _____ Vote: _____

**The Board of Education of Moorestown Township
Moorestown, New Jersey
ADDENDUM
William W. Allen Middle School
June 18, 2019 – 7:00 p.m.**

VII. Recommendations of the Superintendent

B. Finance and Business

14. Rejection of Bid

MOTION:

WHEREAS, the Moorestown Township School District Board of Education (“the Board”) advertised for bids for Transportation for Fall Sports (the “Transportation Services”); and

WHEREAS, the Public School Contracts Law, N.J.S.A. 18A:18A-1 *et seq.* (the “Contracts Law”), provides that the Board must award bids to the lowest responsive and responsible bidder for a project, as is defined in the Contracts Law; and

WHEREAS, the Board received and publically opened two (2) bids on June 13, 2019, in connection with the Transportation Services; and

WHEREAS, upon reviewing the bids received, it was determined by the School Business Administrator and appropriate staff and professionals that the specifications for the Transportation Services should be substantially revised; and

WHEREAS, the Contracts Law provides that a board of education may reject all bids in situations where it intends to substantially revise the specifications.

BE IT RESOLVED by the Board as follows:

Section 1. That all bids received for the Transportation Services are hereby rejected so that the specifications can be reviewed and revised.

Section 2. The scope of the Transportation Services shall be reviewed and modified, as may be appropriate and/or necessary, so the services can be re-advertised for bidding as soon as possible.

This resolution will take effect immediately on this June 18, 2019

15. Overnight Student Trip

The Finance and Operations Committee has reviewed and recommends approval of the following trips:

MOTION:

I recommend that the Board approve the overnight trips listed below and detailed in the attached Exhibit #19-340.

Senior Class Trip Walt Disney World – Orlando, FL 4/18/20 – 4/23/20

Moved by: _____ Second: _____ Vote: _____

C. Employee Relations

Subject to background checks as required by P.L. 1986 c116, for the 2019-2020 school year.

25. Resignation

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Timothy Knight, a Latin Teacher at the Middle School, effective June 30, 2019.

Support Staff

No actions recommended at this time.

26. Substitute Bus Driver

- a. Yahaira Walters-Banks, a Substitute Bus Driver for the Transportation Department, effective July 1, 2019 through August 27, 2019 at the hourly rate of \$16.50.

27. Approval of Memorandum of Agreement with the Moorestown Education Association for July 1, 2019 to June 30, 2022

Moved by: _____ Second: _____ Vote: _____